



# **European Surf Rowing Federation**

## **Statutes**

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## **I Definition of Terms**

National Association - NA  
National Association Delegate - NAD  
National Association Member - NAM  
Individual Member - IM  
Executive Committee - EC

## **II General Provisions**

### **Article 1 - Name & address of the Federation**

The European Surf Rowing Federation - ESRF

The ESRF will have the address of the ESRF Secretary General.

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### **Article 2 - Aims and objectives**

A. To provide opportunities to promote, develop and further the interests of surf rowing.

B. To be a common pan-European Federation for the improvement of communication between Surf Rowing organisations in Europe; to coordinate European Surf Rowing actions and to cooperate with rowing organisations in Europe.

C. To be a means for friendly contact between the participants, contributing to a better understanding between people and nations, regardless of race, sex, frontiers or political systems.

D. To offer coaching, recreational, standards, specifications and competitive opportunities for surf rowing and the management of all ESRF equipment. The aims and objectives shall be consistent with the furthering of equal opportunities for all groups within the sport of surf rowing.

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## **III Membership**

### **Article 3 - Membership**

The ESRF is open to Surf Rowing and Life Saving Organisations, National Rowing Associations, Societies and Federations of European sovereign states, who agree to the aims and objectives of the Federation.

Two forms of memberships are :

A. National Association Membership

The country will pay a membership for all its members who are member of their organisation or league and their member will not have to have an individual membership to the ESRF.

## B. Individual Membership

Individual/s not affiliated as a Country Member of ESRF can become a member as an individual.

To become a member of ESRF, applicant National Associations or individuals must submit an application form. Their memberships will be validated when the application form is completed, signed and the memberships fee paid.

The membership fee will be presented by the Executive Committee, to be voted by the Assembly.

The Federation will keep a register of its member associations containing names, address, number of members, statutes and activities.

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## **Article 4 - Removal and restoration of membership**

Every member, NAM or IM, which fails to pay or does not renew the membership fee before the 31 December, will be removed from membership after being given two months notice.

Memberships are due by 31 Dec of preceding year. If not paid, by 31 January the NA or IM is removed.

Every member who acts in contravention of the aims and objectives of the Federation will be excluded by a resolution against the association passed to that end.

Resignation of National Association or Individual Member is to be accepted by the Executive Committee.

National Associations, whose membership in the ESRF has been terminated for any reason, may be enrolled as members with the approval of the Executive Committee on written request and on payment of arrears if any.

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## **IV Administration**

### **Article 5 - Executive Committee**

The board function of the Federation is performed by the following elected office bearers, who shall constitute the Executive Committee:

One President, two Vice-presidents, one Secretary General, one Treasurer.

To encourage the involvement and contribution of Country, the EC can invite National Association Delegate to their meeting. A. President

#### A. President

The president is the chief executive and responsible for the general supervision of the work of the Federation and shall preside over all meetings. The president shall call meetings of the Executive Committee, either on the president's own accord or at the request of the members of the Executive Committee.

#### B. Vice-presidents

A Vice-president shall preside over the meetings and shall exercise the duties and powers of the President in the absence of the President. The Vice-presidents shall also assist the President in his/her duties and shall work in consultation with the President.

#### C. Secretary General

The Secretary General shall be responsible for executing the decisions of the Executive Committee and the Council of Delegates, shall keep proper records of proceedings of all meetings held, shall have custody and control of the records of the Federation.

D. Treasurer

The Treasurer shall keep all the accounts of receipts and expenditure shall be responsible for all funds of the Federation and shall prepare a balance sheet and income and expenditure account annually, duly audited by the elected auditors.

E. National Association Delegate (NAD)

NAD shall assist the Executive Committee in the manner desired/required by the Executive Committee office bearers.

Their roles will be to communicate any messages or news back to the countries as directed by the executive committee and to present an annual report for their country on Surf Rowing matters for the preceding year

The NAD must be presented at the AGM by its Country and ratify by the Assembly.

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**Article 6 - Meetings**

A. Executive Committee

Ordinary meetings of the Executive Committee shall be held annually 4 times a year on a date fixed by the Secretary General and shall be notified to all members at least 1 months in advance fixed at the discretion of the President.

B. ESRF Assembly General Meeting (AGM)

The AGM shall meet annually (preferably in connection with the European Surf Rowing Championships) to transact the following business:

1. Confirm the minutes of the last AGM.
2. To approve and adopt the report of the work done by the Federation and the audited statement of accounts.
3. Elect new office bearers of the Federation Executive Committee.
4. Transact all other business as circulated in the agenda of the AGM.
5. Any other matter with the permission of the Executive Committee.

Notice for the AGM of the Federation, meeting of the Federation shall be issued not less than 1 month before the meeting date.

C. Extraordinary General Meeting (EGM)

EGM of the Federation issued by the Executive Committee, shall be held within 3 months from the date of receipt.

EGMs can be convened

- a) at discretion of President
- b) by resolution of Executive Committee
- c) by resolution of members, request by two thirds majority

D. Official Language

During the meetings the official language shall be English.

Documents, for information and discussion, shall be distributed in English and if possible in French.

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**Article 7 - Funds and economy**

A. The funds of the Federation shall be raised as follows:

Annual membership fee is proposed by the Executive Committee and voted by the AGM

Grants, donations, gifts from members and other institutions, government agencies or sponsors.

B. No member shall be entitled to any remuneration whether holding any office or not.

C. The funds of the Federation shall be deposited in any scheduled bank approved by the Executive Committee in the name of "European Surf Rowing Federation".

The bank accounts shall be operated under the signatures of any one of the President, the Vice-President, the Secretary General or the Treasurer.

Two signatures are required for all transactions.

D. The financial year shall be from January 1 to December 31.

E. The accounts of the Federation shall be audited every year by an auditor ratify by the AGM which each year must give a report of the annual accounting of the ESRF.

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**Article 8 - Rules of elections**

A. Term of election

The mandate period for the office bearers in the Executive Committee is 1 year and they are elected by the AGM.

B. Executive Committee Election

The President and EC are elected by the AGM.

C. Election qualification

A candidate for election shall be a member of ESRF duly recommended as such by the member national association, or a current individual member of the ESRF ported by a seconder, both fully member who has paid the annual membership fee.

D. Qualification of voters

All voters shall be members entitled to vote in the election of office bearers, provided the annual membership payment has been made, by the rule one fee - one vote.

## E. Procedure of elections and ratification

### a. Executive Committee's election

The election Executive Committee shall announce the full schedule of elections at least 30 days written notice with nominations for office holders sent out 14 days before.

### b. National Association Delegate's ratification

A written proposal for nominations complete nomination as National Association Delegate shall be submitted to the AGM by the National Association at least 14 days before the Election. It is to be signed by the candidate to whom it relates and the President or Secretary of the nominating Member Association.

### c. Procedures

A list of nominations shall be published 7 days before the Election by the Secretary General to the Members National Associations of ESRF.

No National Association Member shall propose or second more than one candidate for one and the same post.

A nominee for a position as officer who is not elected may be nominated from the floor as a nominee for election of the Executive Committee.

The elections shall be made through secret ballot (or, if the President asks approval from the Council of Delegates, by show of hands) and the names of the elected office bearers will be presented immediately after the count to all the representatives.

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## **Article 9 - Decisions**

A quorum of 50% of the members must be present before decisions can be made.

All the decisions to be made in the meetings of the Executive Committee are to be taken by simple majority (over 50%) of the present participating members of the Federation. The President has the casting vote.

To make changes in the statutes of the Federation (including dissolution of it), a two thirds majority of the participating is required.

These statutes were adopted at the inaugural ESRF general meeting on the 2<sup>nd</sup> November 2007 in Hossegor, France. They were subsequently amended by the ESRF Annual General Meeting on the 5<sup>th</sup> September 2009 in Newquay, UK.

The President:  
*Ed Boyns*

Secretary General:  
*Kelly Brennan*